



LOAN APPLICATION CHECKLIST

WHAT YOU NEED TO SUBMIT WITH YOUR APPLICATION

We’ve put together a list of the documents that you will need to provide to apply for a car loan with Mazda Finance. This list is just a general guide – sometimes we will require different documents depending on your circumstances. In some instances, your Business Manager may require further information from you so we can process your application.

DOCUMENTS NEEDED FOR CONSUMER CAR LOAN

Proof of Identity	
One form of primary identification	PRIMARY <ul style="list-style-type: none">• Driver’s Licence – at least one person on the finance application must provide this• Passport• Proof of Age card
One form of secondary identification	SECONDARY <ul style="list-style-type: none">• Medicare card – required for all applicants as proof of dependents
Proof of Income	
If employed full-time/ part-time for more than 2 months	<ul style="list-style-type: none">• 1 x payslip including your Year To Date summary (excluding July/August); or• 3 x consecutive payslips (if no YTD); or• Bank statements covering the previous 3 months
If employed full-time/ part-time less than 2 months	<ul style="list-style-type: none">• Bank statements covering the previous 3 months; or• Payslips covering the period in your new role
If employed casually for more than 12 months	<ul style="list-style-type: none">• 1 x payslip including your Year To Date summary (excluding July/August); or• 3 x consecutive payslips (if no YTD); or• Bank statements covering the previous 3 months
If you’re self-employed	<ul style="list-style-type: none">• Latest Individual Tax Return (ITR); and/or• Notice of Assessment issued in the last 18 months
Please speak to your dealership for details on other sources of income such as superannuation income, government payments, shared economy income and investment income.	
Proof of Residence	
For homeowners	<ul style="list-style-type: none">• Rates notice
For renting	<ul style="list-style-type: none">• Tenancy Agreement• Rent receipts (issued within 3 months)
If you’re living with parents	<ul style="list-style-type: none">• You will need to provide proof of address and sign a ‘Living With Parents’ Confirmation form
Monthly Expenses	
Show evidence of your monthly expenses	<ul style="list-style-type: none">• Be prepared with a list of your monthly expenses, clearly listing all of your costs including any credit cards, any lay-by or post-pay services you use

DOCUMENTS NEEDED FOR BUSINESS CAR LOAN

Proof of Identity	
One form of primary identification	PRIMARY <ul style="list-style-type: none">• Driver’s Licence – at least one person on the finance application must provide this• Passport• Proof of Age card
One form of secondary identification	SECONDARY <ul style="list-style-type: none">• Medicare card – required for all applicants as proof of dependents
If you are in a partnership, a company, or operating under a trust structure, you may be required to provide additional information such as:	
<ul style="list-style-type: none">• Current Trust Deed• Beneficial owners• Beneficiaries of trusts• Settlers of trusts• Appointers of trusts	
Financial Information	
Proof of trading	<ul style="list-style-type: none">• Your organisation’s ABN• You may also need two documents which show that the business has been actively trading for at least the past six months
Commercial income & expenses	<ul style="list-style-type: none">• Detailed summary on the nature of your business• Externally prepared financial statements issued no more than 18 months previously• Bank statements covering the previous 3 months• Sole Trader, Partnership or Company Income Tax Return (ITR) issued no more than 18 months previously• Personal ITR for a Partnership which evidences the income distribution from the Partnership ITR• Business Activity Statement for a trading period no more than six months previously and which has been lodged with the ATO as evidenced by a lodgement receipt• ATO Tax Agent Portal report generated by a registered tax agent confirming business trading activity for a trading period no more than six months old
Commercial assets & liabilities	<ul style="list-style-type: none">• Details of your business assets & liabilities• We may also request financial statements which detail assets and liabilities, or an entity tax return

Approved applicants only. Terms and conditions apply. Mazda Finance is a division of Australian Alliance Automotive Finance Pty Limited ABN 63 002 407 703, Australian Credit Licence 513747.

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